

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
AUGUST 14, 2013**

The regular meeting of the Board of Water Commissioners was called to order at 3:24 p.m. on August 14, 2013 in the Department's offices at Jansen Avenue. Present were President Joseph DeCicco, Commissioners Ray McSpirit, Bob Niedzielski and Dennis Croswell. Commissioner Radel was an excused absence. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, and James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Niedzielski and seconded by Commissioner McSpirit. Motion carried by unanimous vote.

Bills in the amount of \$32,774.82 dated 7/17/13; \$63,647.94 dated 7/24/13; \$28,015.06 dated 7/31/13; \$26,922.43 dated 8/7/13; and \$112,620.21 dated 8/14/13 were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner McSpirit. Motion carried by unanimous vote.

The Board discussed the Florence Street Water Tank Painting Project. It was reported that at the Bid Opening on August 13 at 2 p.m. only one bid had been received. A motion was made by Commissioner McSpirit and seconded by Commissioner Croswell to reject the bid. A motion was made by Commissioner Croswell and seconded by Commissioner Niedzielski to authorize rebidding this project with appropriate amendments to be recommended by Brinnier & Larios. Motions carried by unanimous vote.

The Board discussed the CSX Crossing Main Replacement Project. It was reported that the study being done by Brinnier & Larios was almost completed.

The Board discussed the Binnewater Reservoir UV Project. A report from Malcolm Pirnie had been previously disbursed summarizing issues and actions needed to rectify ongoing problems. It was reported that VSG, the subcontractor for U.W. Marx, had remediated 8 of the 9 issues. The ninth issue was agreed to be an addition to the contract which would be done for a fee. The cost estimate given by VSG for this work was \$8,500. A Malcolm Pirnie technician gave a cost estimate for the same work at \$2,000. The Malcolm Pirnie technician will also be asked to confirm the remediations made by VSG. If everything is deemed as satisfactory the final payment will be authorized to U.W. Marx at the September meeting. Allan Alberts informed the Board of research done regarding installation of fiber optic to the Binnewater facility by Lightower Fiber Networks. The cost associated with the installation is approximately \$28,000. A motion was made by Commissioner McSpirit and seconded by Commissioner Croswell to authorize signing an agreement with the firm to implement the installation and service. Motion carried by unanimous vote. President DeCicco then signed the agreement.

Allan Alberts gave the Board an update of progress made in accepting credit card payments for water bills. An agreement was presented from IMAS LLC for services at no cost pertinent to implementation of a program for Customer Credit Card Payments for Water/Sewer Bills. President DeCicco then signed the agreement.

The Board discussed the Cooper Lake Dam Project. It was reported that a finalized draft for RFP's for Engineering Services will be submitted at the September meeting.

A motion to move into Executive Session was made by Commissioner Croswell and seconded by Commissioner Niedzielski at 4:28 pm. A motion to come out of Executive Session was made by Commissioner Croswell and seconded by Commissioner Niedzielski at 4:55 pm. Motions carried by unanimous vote.

Attorney Cloonan reported to the Board of communications from Woodstock property owners, Douglas and Anna McGuire, 359 Chestnut Hill Road, Woodstock; requesting permission for an existing structure over part of a KWD easement. A motion was made by Commissioner McSpirit and seconded by Commissioner Niedzielski authorizing that a letter be sent explaining that the encumbrance, while in violation, is not directly over the existing underground water main and does not presently jeopardize access to this main; however, further or additional construction within the easement is prohibited. Motion carried by unanimous vote.

The Board was informed of violations of unmetered water used by property owner, Dan Bozsik aka DBR Real Estate Services. Superintendent Hansen will compute a compensatory amount of damages and present it to the Board before presenting it to the property owner.

The Board agreed to move the time of regular meetings to 3 p.m.

The July Superintendent's Report was read and ordered filed on a motion by Commissioner Niedzielski and seconded by Commissioner Croswell. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner McSpirit and seconded by Commissioner Niedzielski at 5:25 pm. Motion carried by unanimous vote.

Assistant Secretary